

Privacy Notice

Councillor Fran Carpenter (full name Frances Carpenter)

I am the Hampshire County Councillor for New Milton North, Milford & Hordle Division (including Downton, Everton, Keyhaven and Tiptoe).

I am committed to protecting and respecting your privacy. For the purpose of the General Data Protection Regulation, I am a Data Controller and my contact details are:

CLlr Fran Carpenter
7 Cliffe Road
Barton On Sea
Hampshire
BH25 7PA

Email HCC: fran.carpenter@hants.gov.uk
Telephone: 01425 614665 / 07867 502624

The categories of information that I collect, process, hold and share include:

- personal information (such as name, address, email address, telephone numbers, date of birth, photographs)
- special categories of data including characteristics information such as gender, age, ethnic group, health, disability, political opinions, religious, trade union membership

Why I collect and use this information

I will use your data to:

- deal with any issues or complaints you may have in relation to Hampshire County Council or other public bodies

The lawful basis on which I process this information

- 1 Where it is in the public interest to do so
 - Examples of this might include: dealing with resident issues or complaints
- 2 Where it is in my or my council's legitimate interest to do so
 - Examples of this might include: fraud prevention
- 3 Consent
 - Examples of this might include: requesting written consent from a parent to pass on information about their child in order to deal with an issue
- 4 When processing special categories data this will be done either with your explicit consent or where there is a substantial public interest in doing so
 - Examples of this might include: processing or passing on of special categories data such as details about your health, disability or vulnerability

How and when can you withdraw consent?

Where I rely on consent to process your personal data you can withdraw consent at any time by contacting me by using any of the contact details above.

Storing this information

I store your data for the duration of the time I deal with your issues and then I delete it after 6 years. Simple inquiries which require no ongoing investigation / contact are deleted after 1 month.

In addition to your information being stored, as above, in internal council email systems and through the secure storage of hard copy information (on paper) in my home, I also store your information in electronic form in the productivity software ecasework.com.

Data Security

I have put in place appropriate security measures to prevent your personal information from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed.

I have put in place procedures to deal with any suspected data security breach and will notify you and any applicable regulator of a suspected breach where we are legally required to do so.

Who I share this information with

I routinely share this information with one or more of the following:

- Hampshire County Council staff
- Hampshire County Council Councillors
- Other public bodies
- Police
- Schools
- Parish and Town Councils
- Voluntary organisations

Why I share information

I do not share information about you with anyone without consent unless the law allows me to do so.

Hampshire County Council

I share information about you with HCC officers and sometimes with other HCC councillors in order to resolve issues or complaints you may have.

Other organisations

I share information about you with other public bodies and voluntary groups in order to resolve issues or complaints you may have.

Requesting access to your personal data

Under data protection legislation, you have the right to request access to information about you that I hold. To make a request for your personal information, contact me in writing at the address above.

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and
- claim compensation for damages caused by a breach of the Data Protection regulations

If you have a concern about the way I collect or use your personal data, I ask that you raise your concern with me in the first instance. Alternatively, you can contact the Information Commissioner's Office at <https://ico.org.uk/concerns/>

- Telephone helpline 0303-123 1113
- Email casework@ico.org.uk

Further information

If you would like to discuss anything in this privacy notice, please contact:

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